# **APA Style Guide**

Presented by: Eric Garcia, Reference Librarian

*Updated: September 16, 2010 (4:38 p.m.)* 



APA Style Guide | APA Style Guide - Quick & Easy | MLA Style Guide | MLA Style Guide - Quick & Easy

Source: Publication Manual of the American Psychological Association, 6<sup>th</sup> Edition, 2009 For Further Assistance Contact Your Instructor or Librarian

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#### **General Information**

Created and maintained by Eric P. Garcia

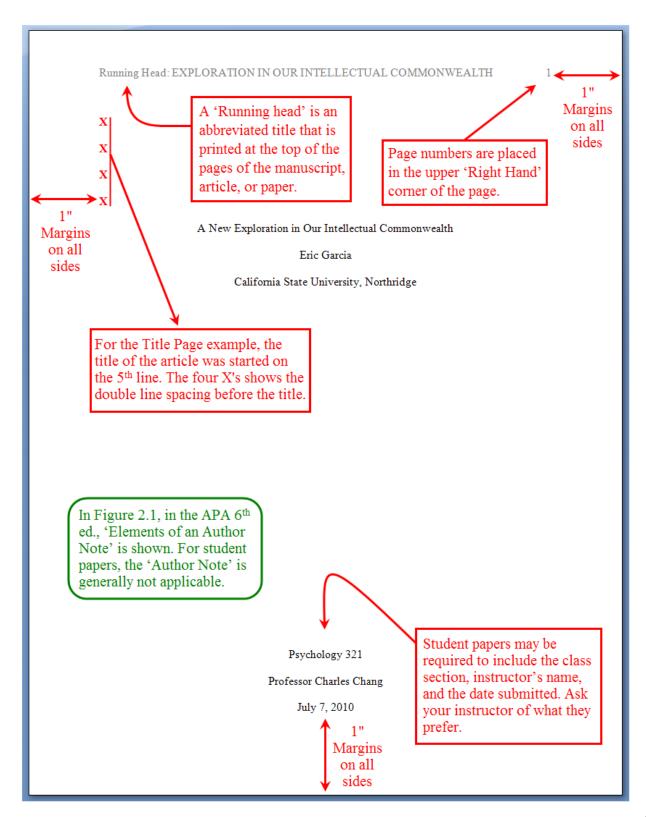
Questions or comments may be sent to: eric.garcia@csun.edu

For help with APA Citation, contact your instructor or librarian for assistance.

# Sample Paper

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## **Title Page:**



#### Title

[APA 6<sup>th</sup>: section 2.01]

- Title of the work should be typed in uppercase and lowercase letters.
- The recommended length is no more than 12 words. If the title is more than 12 words, abbreviate the title so that the reader has a general understanding of what the topic is about.

# Running head

[APA 6<sup>th</sup>: section 8.03]

- "Running head" is only noted on the title page and is written in uppercase and lowercase
- Following the phrase Running head, the title of the work should be typed all in uppercase.
- Should only summarize the main idea of the work. A running head should be a maximum of 50 characters, counting letters, punctuation and spacing.

#### Name & Institution

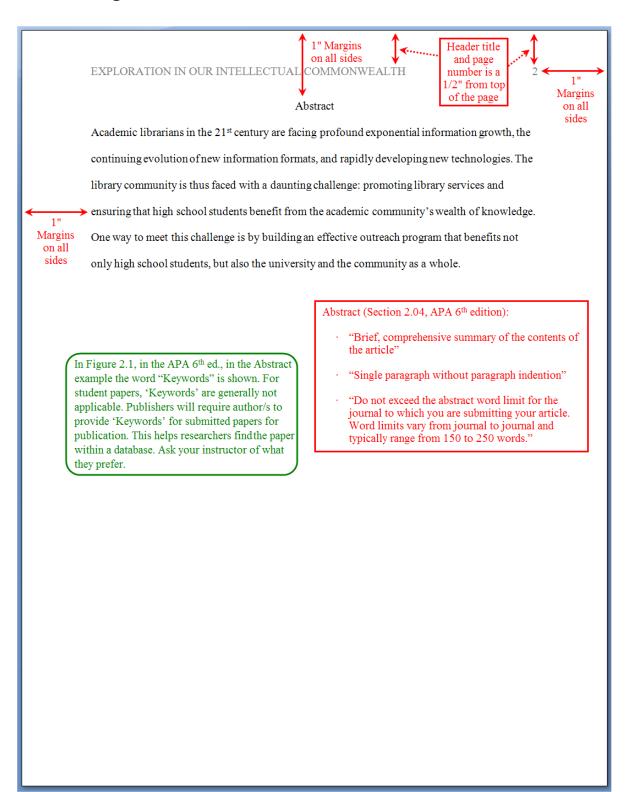
[APA 6<sup>th</sup>: section 2.02]

- Author's name [first name, middle initial(s), and last name].
- Affiliation identifies the location where the author or authors were when the research was conducted.

# Sample Paper

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### **Abstract Page:**



# **Running head**

[APA 6<sup>th</sup>: section 8.03]

- "Running head" is only noted on the title page and is written in uppercase and lowercase letters.
- Following the phrase Running head, the title of the work should be typed all in uppercase.
- Should only summarize the main idea of the work. A running head should be a maximum of 50 characters, counting letters, punctuation and spacing.

#### **Abstract**

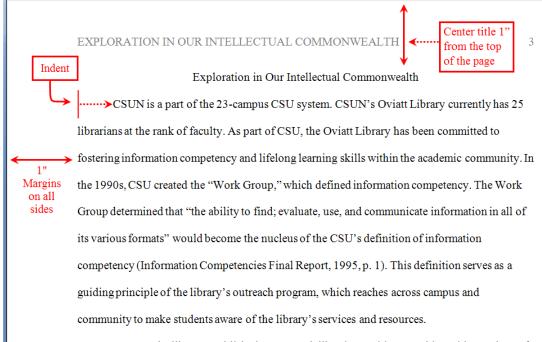
[APA 6<sup>th</sup>: section 2.04]

- "Type the abstract itself as a single paragraph without paragraph indention" (APA, 2010, p. 27).
- A brief summary of a research article, thesis, review, conference proceedings or any indepth analysis of a particular subject of discipline.
- Allows readers to quickly glance at the main purpose of the research prior to them retrieving the item.
- After the title page, **exclude** the phrase *Running head* in all subsequent pages.

### Sample Paper

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## **Body of Paper - Introduction:**



In 2004, the library established an outreach librarian position. Working with members of the Reference and Instructional Services Department, the Outreach Librarian ensures that library's mission of promoting information competency reaches across the academic community. The largest component of this goal is an outreach initiative to K-12 students. Occasionally tours are provided to elementary level students, a rare occurrence for students in primary education, who traditionally may have received only rudimentary library instruction. Generally, though, the library performs outreach to secondary level (high school) students.

To reach out to high schools, the library has established an Advance Placement Student Program (APSP), allowing participating high schools a unique opportunity to borrow materials except for certain restricted items that are limited to CSUN faculty, staff, and current enrolled students; the privilege is extended to only Advanced Placement (AP) students. The Library also provides instruction sessions to both general and AP high school classes when teachers or high school librarians arrange a session with the Outreach Librarian.

1" Margins on all sides

### **Running head**

[APA 6<sup>th</sup>: section 8.03]

- "Running head" is only noted on the title page and is written in uppercase and lowercase letters.
- Following the phrase Running head, the title of the work should be typed all in uppercase.
- Should only summarize the main idea of the work. A running head should be a maximum of 50 characters, counting letters, punctuation and spacing.

#### Introduction

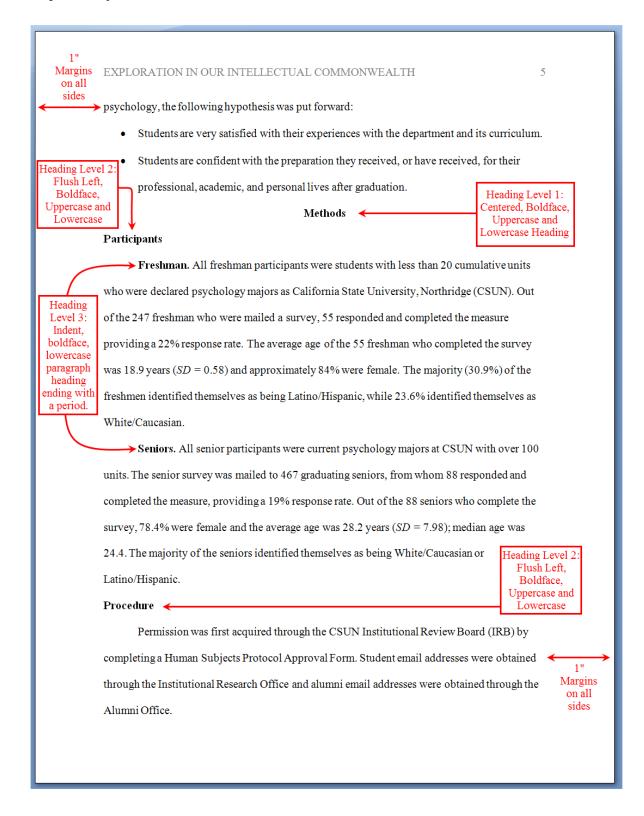
[APA 6<sup>th</sup>: section 2.05]

- The opening paragraph of your paper will provide your readers with their initial impressions of your argument, your writing style, and the overall quality of your work.
- A vague, disorganized, error-filled, off-the-wall, or boring introduction will probably create a negative impression.
- "State why the problem deserves new research."
- "Discuss the relevant related literature."
- "After you have introduced the problem and have developed the background material, explain your approach to solving the problem."

### Sample Paper

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### **Body of Paper – Method:**



### **Running head**

[APA 6<sup>th</sup>: section 8.03]

- "Running head" is only noted on the title page and is written in uppercase and lowercase letters.
- Following the phrase *Running head*, the title of the work should be typed all in uppercase.
- Should only summarize the main idea of the work. A running head should be a maximum of 50 characters, counting letters, punctuation and spacing.

#### Method

[APA 6<sup>th</sup>: section 2.06]

• "The Method section describes in detail how the study was conducted, including conceptual and operational definitions of the variables used in the study. Different types of studies will rely on different methodologies; however, a complete description of the methods used enables the reader to evaluate the appropriateness of your methods and the reliability and the validity of your results. It also permits experienced investigators to replicate the study."

# **Indent (Paragraphs and Indentation)**

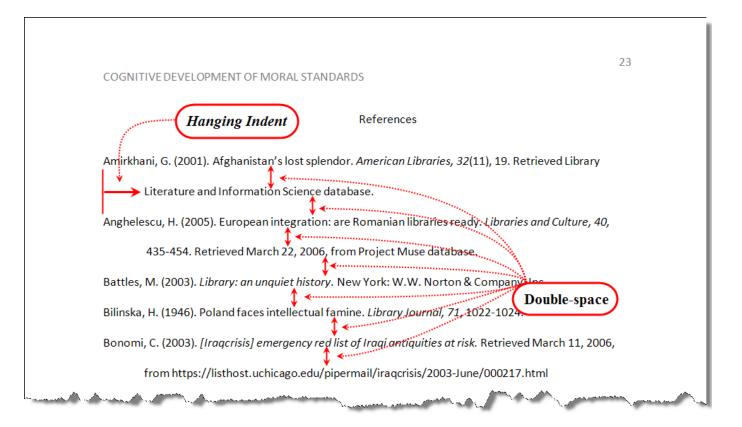
[APA 6<sup>th</sup>: section 8.03]

- "Indent the first line of every paragraph and the first line of every footnote. For consistence, use the tab key, which should be set at 5 to seven spaces, or ½ in."
- The default setting of the "tab key" in Microsoft Word has been preset for a ½ inch indentation.
- To manually add an indentation, start flush left and tap the space bar 15 times, which should equal ½ inch.

# **Sample Paper**

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### **Reference Page:**



#### References

[APA 6<sup>th</sup>: section 2.11]

- The word *References* should appear centered and at the top of the page.
- Double-space all reference entries.
- APA references are in a *Hanging indent* format: the first line is flushed left, with the remaining lines indented.

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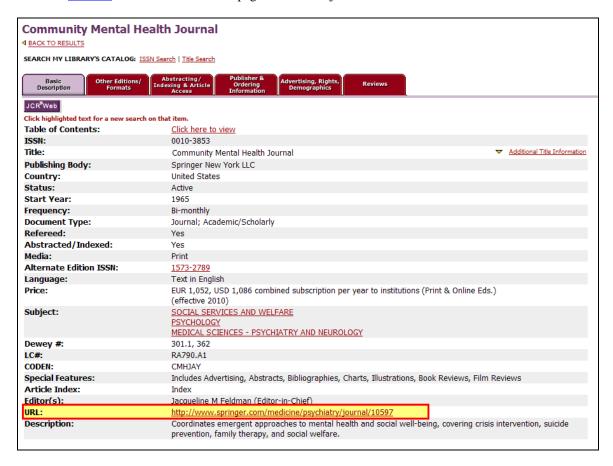
#### **Article Citation Disclaimer:**

#### Journal article with no DOI, retrieved from a subscription database:

- If no DOI number was provided and the article was retrieved from a subscription database (Academic Search Elite, SpringerLink, PsycINFO, General OneFile, etc.) and not from an open-access URL, according to the "6<sup>th</sup> edition of APA," you must locate and provide the home page URL for the journal (APA, 2010, p. 191).
- Most instructors would be OK with just providing the basic citation with the name of the database (<u>Option "A"</u>) or without any retrieval information (<u>Option "B"</u>). <u>Please consult with your instructor</u> for the level of detail they prefer for citing materials.

#### Locating the home page URL for a journal:

• Use <u>Ulrich's</u> to search for the home page URL of the journal.



# **APA Example (Official):**

Allen, T. W. (1970). The evaluation of a program of special classes for 'disruptive children' in an urban

school system. Community Mental Health Journal, 6, 276-284. Retrieved from

http://www.springer.com/medicine/psychiatry/journal/10597

# **APA Example (Option "A"):**

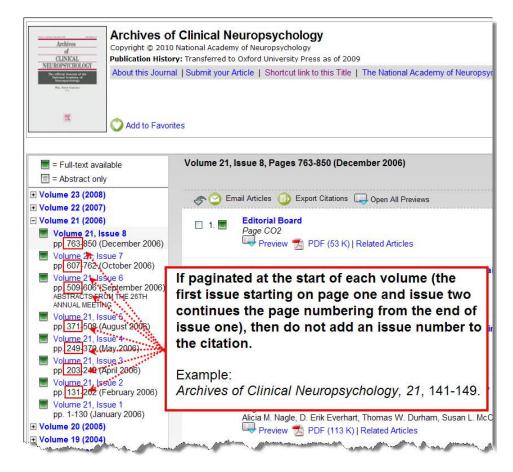
Allen, T. W. (1970). The evaluation of a program of special classes for 'disruptive children' in an urban school system. *Community Mental Health Journal*, *6*, 276-284. Retrieved from PsycINFO database.

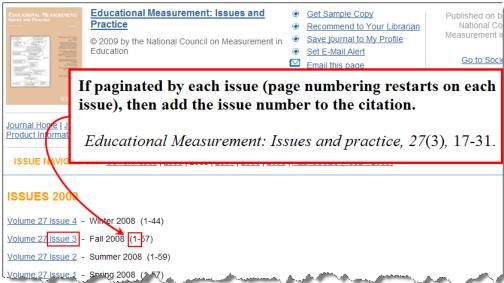
# **APA Example (Option "B"):**

Allen, T. W. (1970). The evaluation of a program of special classes for 'disruptive children' in an urban school system. *Community Mental Health Journal*, *6*, 276-284.

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#### Journal Volume & Issue Number:





[APA  $6^{th}$ : section 6.31, 6.32, and 7.01]

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## Academic Search Elite (with DOI assigned):

Author/s: Roberts Bauman

Date of Publication: Jan. 2007

> Article Title: The Black power and Chicano movements in the poverty wars in Los Angeles

Journal Title: Journal of Urban History

Volume:

Issue and/or Number

(if paginated) ††:

doi‡: 10.1177/0096144206294740

Page/s: 277-295

### **APA Example:**

Bauman, R. (2007). The Black power and Chicano movements in the poverty wars in Los Angeles.

Journal of Urban History, 33, 277-295. doi: 10.1177/0096144206294740

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

†† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.

‡ "When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

[APA  $6^{th}$ : section 6.31, 6.32, and 7.01]

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# **ERIC** [by EbscoHost]:

Author/s: Alisa J. Bates and Mary D. Burbank

Date of Publication: Fall 2008

Article Title: Effective student teacher supervision in the era of "No Child Left Behind"

Journal Title: Professional Educator

Volume: 32
Issue and/or Number 2
(if paginated) ††:

Page/s: No page numbers provided

Date Retrieved†: July 21, 2010

Database: ERIC by EbscoHOST

### **APA Example:**

Bates, A. J., & Burbank, M. D. (2008). Effective student teacher supervision in the era of "No Child Left

Behind." Professional Educator, 32, n.p. Retrieved from ERIC database.

*ERIC or JSTOR databases*: "Some archival documents (e.g., discontinued journals, monographs, dissertations, or papers not formally published) can only be found in electronic databases such as ERIC or JSTOR. When the document is not easily located through its primary publishing channels, give the home or entry page URL for the online archive" (APA, 2010, p. 192).

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

†† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.01]

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### ERIC [by EbscoHost] (with DOI assigned):

Author/s: Nancy Chitera
Date of Publication: November 2009

Article Title: Code-Switching in a College Mathematics Classroom

Journal Title: International Journal of Multilingualism

Volume: 6
Issue and/or Number 4
(if paginated) ††:

Page/s: 426-442
Date Retrieved†: July 21, 2010

doi‡: 10.1177/0096144206294740

Database: ERIC by EbscoHOST

#### **APA Example:**

Chitera, N. (2009). Code-switching in a college mathematics classroom. *International Journal of* 

Multilingualism, 6, 426-442. doi: 10.1080/14790710903184850

*ERIC or JSTOR databases*: "Some archival documents (e.g., discontinued journals, monographs, dissertations, or papers not formally published) can only be found in electronic databases such as ERIC or JSTOR. When the document is not easily located through its primary publishing channels, give the home or entry page URL for the online archive" (APA, 2010, p. 192).

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

†† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.

‡ "When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

[APA  $6^{th}$ : section 6.31, 6.32, and 7.01]

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#### **JSTOR:**

Author/s: Demitri B. Shimkin
Date of Publication: April 11, 1959

Article Title: Soviet-U.S. Education

Journal Title: Science News Letter

Volume: 75
Issue and/or Number 15

(if paginated) ††:

Page/s: 234-235
Date Retrieved†: July 21, 2010
doi‡: no DOI

Database: JSTOR

#### **APA Example:**

Shimkin, D. B. (1959). Soviet-U.S. education. *Science News Letter*, 75, 426-442. Retrieved from JSTOR database.

*ERIC or JSTOR databases*: "Some archival documents (e.g., discontinued journals, monographs, dissertations, or papers not formally published) can only be found in electronic databases such as ERIC or JSTOR. When the document is not easily located through its primary publishing channels, give the home or entry page URL for the online archive" (APA, 2010, p. 192).

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

†† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.

‡ "When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.02]

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#### **EUREKA:**

Author/s or Host EUREKA

Organization: Article Title:

Child Care Workers

Date of

2007-2008

Publication:

Date Retrieved†: February 12, 2008

Database: EUREKA

# **APA Example (for academic community):**

EUREKA. (2007-2008). Child Care Workers. Retrieved February 12, 2008.

### **APA Example (for non-academic community)\*:**

EUREKA. (2007-2008). Child Care Workers. Retrieved February 12, 2008, from

http://www.eureka.org/

- Description of EUREKA: Article found using an online database, provided by the CSUN Career Center. If the information retrieved is for the purpose of a non-academic community, provide the URL.
- Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.
- Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).
- Note 3: "In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many disciplinespecific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article" (APA, 2010, p. 192).
- † "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.02]

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#### **CHOICES:**

Topic: Counseling Psychologist

Section: Education, training and work experience

Date of Publication: 2009

Date

November 12, 2009

Retrieved/Viewed†:

Database: CHOICES

# APA Example (for academic community):

CHOICES. (2009). Counseling psychologist: Education, training and work experience. Retrieved November 12, 2009.

### APA Example (for non-academic community)\*:

CHOICES. (2009). Counseling psychologist: Education, training and work experience. Retrieved

February 12, 2008, from http://www.choices.org/

- Description of CHOICES: This is an online database provided by the CSUN Career Center. If the information retrieved is for the purpose of a non-academic community, provide the URL.
- Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.
- Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).
- Note 3: "In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article" (APA, 2010, p. 192).
- † "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

[APA  $6^{th}$ : section 6.31, 6.32, and 7.01]

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# **General OneFile (with DOI assigned):**

Author/s: Andres Almazan, Sanjay Banerji and Adolfo De Motta

Date of Publication: June 2008

Article Title: Attracting attention: Cheap managerial talk and costly market monitoring

Journal Title: Journal of Finance

Volume: 63

Issue and/or Number

(if paginated) ††: 3

doi: 10.1111/j.1540-6261.2008.01361.x

Page/s: 1399-1437

Date Retrieved†: Not applicable

Database‡: General OneFile

### **APA Example:**

Almazan, A., Banerji, S., and De Motta, A. (2008). Attracting attention: cheap managerial talk and costly market monitoring. *Journal of Finance*, 63, 1399-1437.

doi: 10.1111/j.1540-6261.2008.01361.x

<sup>† &</sup>quot;Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

<sup>†† &</sup>quot;Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.

<sup>‡ &</sup>quot;When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

[APA  $6^{th}$ : section 6.31, 6.32, and 7.01]

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# **PsycINFO:**

Author/s: Thomas W. Allen
Date of Publication: August 1970

Article Title: The evaluation of a program of special classes for 'disruptive children' in an urban

school system

Journal Title: Community Mental Health Journal

Volume: 6
Issue and/or Number

(if paginated) ††: 4

Page/s: 276-284

Date Retrieved†: Not applicable
Database: PsycINFO

#### **APA Example:**

Allen, T. W. (1970). The evaluation of a program of special classes for 'disruptive children' in an urban

school system. Community Mental Health Journal, 6, 276-284. Retrieved from

http://www.springer.com/medicine/psychiatry/journal/10597

#### Journal article with no DOI, retrieved from a subscription database.

- If no DOI number was provided and the article was retrieved from a subscription database (Academic Search Elite, SpringerLink, PsycINFO, General OneFile, etc.) and not from an open-access URL, according to the "6<sup>th</sup> edition of APA," you must locate and provide the home page URL for the journal (APA, 2010, p. 191).
- There is a high probability that the articles viewed from a subscription database <u>cannot be viewed or retrieved for free outside a</u> subscription database.
- Most instructors would be OK with just providing the basic citation with the name of the database (Option "A") or without any retrieval information (Option "B"). For examples, see <a href="Article Citation Disclaimer">Article Citation Disclaimer</a> (page 12) on this guide. <a href="Please consult with vour instructor">Please consult with vour instructor</a>.
- † "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).
- †† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.
- Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.
- Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).
- Note 3: "In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article" (APA, 2010, p. 192).

[APA  $6^{th}$ : section 6.31, 6.32, and 7.01]

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# PsycINFO (with DOI assigned):

Author/s: Ericka L. Wodka, Christopher Loftis, Stewart H. Mostofsky, Christine

Prahme, Jennifer C. Gidley Larson, Martha B. Denckla, E. Mark Mahone\*

Date of Publication: May 2008

Article Title: Prediction of ADHD in boys and girls using the D-KEFS

Journal Title: Archives of Clinical Neuropsychology

Volume: 23

Issue and/or Number

(if paginated) ††: 3

doi: 10.1016/j.acn.2007.12.004

Page/s: 283-293

Date Retrieved†: Not applicable
Database‡: PsycINFO

#### **APA Example:**

Mahone, M., Wodka, E. L., Loftis, C., Mostofsky, S. H., Prahme, J. C., Denckla, M. B., et al. (2008).

Prediction of ADHD in boys and girls using the D-KEFS. Archives of Clinical Neuropsychology,

23, 283-293. doi: 10.1016/j.acn.2007.12.004

<sup>† &</sup>quot;Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

<sup>†† &</sup>quot;Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.

<sup>‡ &</sup>quot;When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.01]

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### **Project MUSE:**

Author/s: Gareth Davies

Date of Publication: 2007

Article Title: Richard Nixon and the Desegregation of Southern Schools

Journal Title: Journal of Policy History

Volume: 19

Issue and/or Number

(if paginated) ††: 4

Page/s: 367-394

Date Retrieved†: Not applicable

Database: Project MUSE

### **APA Example:**

Davies, G. (2007). Richard Nixon and the desegregation of southern schools. *Journal of Policy History*,

19, 367-394. Retrieved from http://journals.cambridge.org/action/displayJournal?jid=PUP

#### Journal article with no DOI, retrieved from a subscription database.

- If no DOI number was provided and the article was retrieved from a subscription database (Academic Search Elite, SpringerLink, PsycINFO, General OneFile, etc.) and not from an open-access URL, according to the "6<sup>th</sup> edition of APA," you must locate and provide the home page URL for the journal (APA, 2010, p. 191).
- There is a high probability that the articles viewed from a subscription database <u>cannot be viewed or retrieved for free outside a subscription database</u>.
- Most instructors would be OK with just providing the basic citation with the name of the database (Option "A") or without any retrieval information (Option "B"). For examples, see <a href="Article Citation Disclaimer">Article Citation Disclaimer</a> (page 12) on this guide. <a href="Please consult with vour instructor">Please consult with vour instructor</a>.
- † "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).
- †† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.
- Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.
- Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).
- Note 3: "In general, it is not necessary to include database information, Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article" (APA, 2010, p. 192).

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.01]

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# SAGE (with DOI assigned):

Author/s: Laurel R. Davis-Delano

Date of Publication: Nov. 2007

Article Title: Eliminating Native American mascots: Ingredients for success.

Journal Title: Journal of Sports and Social Issues

Volume: 3

Issue and/or Number

(if paginated) ††: 4

doi: 10.1177/0193723507308251

Page/s: 340-373

Date Retrieved†: Not applicable

Database‡: Sage

#### **APA Example:**

Davis-Delano, L. R. (2007). Eliminating Native American mascots: Ingredients for success. Journal of

Sports and Social Issues, 31, 340-373. doi: 10.1177/0193723507308251

<sup>† &</sup>quot;Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

<sup>†† &</sup>quot;Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.

<sup>‡ &</sup>quot;When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

[APA  $6^{th}$ : section 6.31, 6.32, and 7.01]

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# ScienceDirect (with DOI assigned):

Author/s: E. Taylor, M. Highfield, and M. Amenta

Date of Publication: Feb. 1999

Article Title: Predictors of oncology and hospice nurses' spiritual care perspective and practices.

Journal Title: Applied Nursing Research

Volume: 12

Issue and/or Number

(if paginated) ††: 1

doi: 10.1016/S0897-1897(99)80156-6

Page/s: 30-37

Date Retrieved†: Not applicable
Database‡: ScienceDirect

#### **APA Example:**

Taylor, E., Highfield, M., & Amenta, M. (1999). Predictors of oncology and hospice nurses' spiritual care perspective and practices. *Applied Nursing Research*, *12*, 30-37. doi: 10.1016/S0897-1897(99)80156-6

 $<sup>\</sup>dagger$  "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

<sup>†† &</sup>quot;Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.

<sup>‡ &</sup>quot;When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.01]

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## SpringerLink (with DOI assigned):

Author/s: Lisa M. Lewis
Date of Publication: April 2007

Article Title: Spiritual Assessment in African-Americans: A Review of Measures of Spirituality

Used in Health Research.

Journal Title: Journal of Religion and Health

Volume: 47

Issue and/or Number

(if paginated) †: 4

doi: 10.1007/s10943-007-9151-0

Page/s: 458-475

Date Retrieved††: Not applicable
Database‡: SpringerLink

#### **APA Example:**

Lewis, L. M. (2007). Spiritual assessment in African-Americans: A review of measures of spirituality used in health research. *Journal of Religion and Health*, 47, 458-475. doi: 10.1007/s10943-007-9151-0

<sup>† &</sup>quot;Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

<sup>†† &</sup>quot;Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.

<sup>‡ &</sup>quot;When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

[APA 6<sup>th</sup>: section 6.31, 6.32, and 7.01]

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### WilsonWeb (H.W. Wilson):

Author/s: Warner R. Winborne

Date of Publication: 2008

> Article Title: Modernization and modernity: Thomas Hobbes, Adam Smith, and political development

Perspectives on Political Science Journal Title:

Volume: 37

Issue and/or Number

(if paginated) ††:

Page/s: 41-49

Date Retrieved†: Not applicable Database:

WilsonWeb

### **APA Example:**

Winborne, W. R. (2008). Modernization and modernity: Thomas Hobbes, Adam Smith, and political

Development. Perspectives on Political Science, 37, 41-49. Retrieved from

http://www.heldref.org/pubs/pps/about.html

#### Journal article with no DOI, retrieved from a subscription database.

- If no DOI number was provided and the article was retrieved from a subscription database (Academic Search Elite, SpringerLink, PsycINFO, General OneFile, etc.) and not from an open-access URL, according to the "6<sup>th</sup> edition of APA," you must locate and provide the home page URL for the journal (APA, 2010, p. 191).
- There is a high probability that the articles viewed from a subscription database cannot be viewed or retrieved for free outside a subscription database.
- Most instructors would be OK with just providing the basic citation with the name of the database (Option "A") or without any retrieval information (Option "B"). For examples, see Article Citation Disclaimer (page 12) on this guide. Please consult with your instructor.
- † "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).
- †† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "Subscription Database: Journal Volume & Issue Numbers" (page 14) on this guide.
- Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.
- Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).
- Note 3: "In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article" (APA, 2010, p. 192).

# **Article [in print]**

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.01]

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#### One Author:

Author/s: Julie E. Schrauben

Date of January-February 2010

Publication:

Article Title: Prosody's Contribution to Fluency: An Examination of the Theory of Automatic

**Information Processing** 

Journal Title: Reading Psychology

Volume & Issue: 31, issue 1

Page/s: 82-92

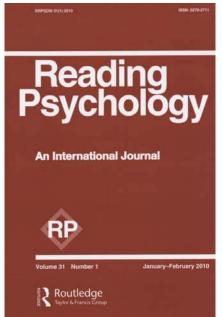
### **APA Example:**

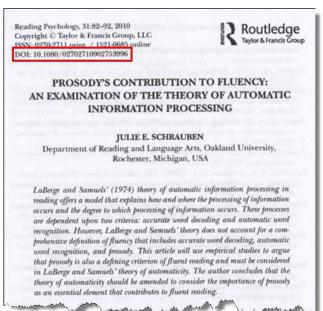
Schrauben, J. E. (2010). Prosody's contribution to fluency: An examination of the theory of automatic information processing. *Reading Psychology*, *31*, 82-92. doi: 10.1080/02702710902753996

Note 1: "Include the digital object identifier (DOI) in the reference in one is assigned" (APA, 2010, p. 198). "We [APA] recommend that when DOIs are available, you include them for both print and electronic sources" (APA, 2010, p. 189). "When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192). Highlighting

†† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "APA Formatting Rules: Journal Volume & Issue Numbers" on this guide.





# **Article/s [in print]**

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.01]

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#### Two authors:

Author/s:
Date of Publication:
Article Title:
Journal Title:
Volta Review
Volume:

Issue and/or Number (if paginated) †:
Page/s:

Anita and Svarc, Joyce
January 1983

Toys and games as rewards in listening and speech lessons
Volta Review

85

1

1

36-40

# **APA Example:**

Bernstein, A., & Svarc, J. (1983). Toys and games as rewards in listening and speech lessons. *Volta Review*, 85, 36-40.

† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "APA Formatting Rules: Journal Volume & Issue Numbers" on this guide.

# **Article/s [in print]**

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.01]

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#### Three to six authors:

Author/s: Catalina M. Arata, Jennifer Langhinrichsen-Rohling, David Bowers, and Natalie O'Brien

Date of Publication: April 2007

Article Title: Differential correlates of multi-type maltreatment among urban youth

Child Abuse & Neglect: The International Journal

Volume: Volume: 31

Issue and/or Number (if paginated) †: 4

Page/s: 393-412

# **APA Example:**

Arata, C. M., Langhinrichsen-Rohling, J., Bowers, D., & O'Brien, N. (2007). Differential correlates of multi-type maltreatment among urban youth. *Child Abuse & Neglect: The International Journal*, 31, 393-415.

† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "APA Formatting Rules: Journal Volume & Issue Numbers" on this guide.

# **Article/s [in print]**

[APA  $6^{th}$ : section 6.28, 6.03, and 7.01]

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#### More than six authors:

Sharlene A. Wolchik, Stephen G. West, Irwin N. Sandler, Jenn-Yun Tein, Author/s:

Douglas Coatsworth, Liliana Lengua, Lillie Weiss, Edward R. Anderson,

Shannon M. Greene, and William A. Griffin†

Date of Publication: October 2000

> An experimental evaluation of theory-based mother and mother-child Article Title:

> > programs for children of divorce

Journal Title: Journal of Consulting and Clinical Psychology

Volume:

Issue and/or Number

(if paginated) †:

Page/s: 834-856

# **APA Example:**

Wolchik, S. A., West, S. G., Sandler, I. N., Tein, J. Coatsworth, D., Lengua, L., et al. (2000). An experimental evaluation of theory-based mother and mother-child programs for children of divorce. Journal of Consulting and Clinical Psychology, 68, 834-856.

<sup>† &</sup>quot;Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). For further information, see "APA Formatting Rules: Journal Volume & Issue Numbers" on this guide.

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.01]

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# **Annual Report:**

Title: General Motors Corporation

Date created (if applicable): 2007

Main Webpage Title: GM 2007 Annual Report

URL: http://www.gm.com/corporate/investor\_information/docs/fin\_data/gm07ar/inde

x.html

Date retrieved: Not applicable†

### **APA Example:**

General Motors Corporation . (2007). GM 2007 Annual Report. Retrieved from

http://www.gm.com/corporate/investor\_information/docs/fin\_data/gm07ar/index.html

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

[APA 6<sup>th</sup>: section 6.28, 6.03, and 7.01]

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#### **Book chapter:**

Chapter author: Rosenfield, Paul

Chapter title: Forgetting our duties to the users of financial reports: the lesson of Enron

Published: 200

Book author(s)/editor(s): D. R. Carmichael, Ray Whittington and Lynford Graham

Book title: Accountants' handbook: Financial accounting and general topics

Volume and pages Vol. 1, pp 7.1-7.4

Database: Safari Books Online

### **APA Example:**

Rosenfield, P. (2007). Forgetting our duties to the users of financial reports: the lesson of Enron. In D.

R. Carmichael, R. Whittington & L. Graham (Eds.), *Accountant's handbook: Financial accounting and general topics* (Vol. 1, pp 7.1-7.4). Retrieved from Safari Books Online.

- † "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).
- †† "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186).
- Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.
- Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).
- Note 3: "In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article" (APA, 2010, p. 192).
- Note 4: In following *Note 3*, the URL (http://www.safaribooksonline.com) should be used written at the end of the citation. With the library holding a subscription service to Sefari Books Online, it is sufficient to state, retrieved from Safari Books Online.

[APA 6<sup>th</sup>: section 6.28, 6.03, 7.01, and 7.02 example 19-20]

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#### **Electronic Book:**

Author: Ajayi, J. F. Ade

Date of Publication: 2008

Title: Christian missions in Nigeria, 1841-1891: the making of the new elite

URL: http://hdl.handle.net/2027/heb.02547

# **APA Example:**

Ajayi, J. F. A. (1965). *Christian missions in Nigeria, 1841-1891: The making of the new elite.* Available from http://hdl.handle.net/2027/heb.02547

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

‡ "When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).

Note 3: "If no DOI is assigned to the content and you retrieved it online [from the World Wide Web]...use this format: Retrieved from http://www.xxxxxxxx" (APA, 2010, p. 198).

[APA  $6^{th}$ : section 6.28, 6.03, and 7.02]

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#### **Multipage Document:**

Author/s or Host

Organization: National Education Association

Date of Publication: December 10, 2007

Title: Teacher salary lags behind inflation

Retrieved Date‡: December 10, 2007

URL: http://www.nea.org

### **APA Example**

National Education Association. (2007). Teacher salary lags behind inflation. Retrieved December 10,

2007, from http://www.nea.org

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

‡ "When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).

Note 3: "If no DOI is assigned to the content and you retrieved it online [from the World Wide Web]...use this format: Retrieved from http://www.xxxxxxxx" (APA, 2010, p. 198).

[APA  $6^{th}$ : section 6.28, 6.03, and 7.02]

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### **Online Dictionary:**

Entry: Menorah

Encyclopedia Title: Merriam-Webster Online Dictionary

Published: 2009

Date Retrieved‡: April 1, 2009

URL: http://www.merriam-webster.com/

## **APA Example:**

Menorah. (2009). In Merriam-Webster's online dictionary. Retrieved April 1, 2009, from

http://www.merriam-webster.com/

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

‡ "When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.

Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).

Note 3: "If no DOI is assigned to the content and you retrieved it online [from the World Wide Web]...use this format: Retrieved from http://www.xxxxxxxxx" (APA, 2010, p. 198).

[APA  $6^{th}$ : section 6.28, 6.03, and 7.02]

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### Online encyclopedia (example 1):

Author: Peskes, E.

Title: al-Akwa', Muhammad

Encyclopedia Title: Encyclopedia of Islam, THREE

Published: 2008

Editor(s): Gudrun Krämer, Denis Matringe, John Nawas and Everett Rowson

Date Retrieved: April 15, 2008

Database: Brill Online

## **APA Example:**

Peskes, E. (2008). al-Akwa', Muhammad. In G. Krämer, D. Matringe, J. Nawas and E. Rowson (Eds.),

Encyclopedia of Islam: THREE. Retrieved April 15, 2008, from Brill Online database.

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

‡ "When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

- Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.
- Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).
- Note 3: "If no DOI is assigned to the content and you retrieved it online [from the World Wide Web]...use this format: Retrieved from http://www.xxxxxxxxx" (APA, 2010, p. 198).

[APA  $6^{th}$ : section 6.28, 6.03, and 7.02]

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### Online encyclopedia (example 2):

Author: Abraham Ben-Yaacob

Title: Mardin

Encyclopedia Title: Encyclopaedia Judaica

Editor(s): Michael Berenbaum and Fred Skolnik

Published: 2007

Date Retrieved: April 15, 2008†

Database: Gale

## **APA Example:**

Ben-Yaacob, A. (2007). Mardin. In Michael Berenbaum & Fred Skolnik (Eds.), Encyclopaedia judaica.

Retrieved April 15, 2008, from Gale database.

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

‡ "When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).

- Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.
- Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).
- Note 3: "In general, it is not necessary to include database information. Journal coverage in a particular database may change over time; also, if using an aggregator such as EBSCO, OVID, or ProQuest (each of which contain many discipline-specific databases, such as PsycINFO), it may be unclear exactly which database provided the full text of an article" (APA, 2010, p. 192).

[APA  $6^{th}$ : section 6.28, 6.03, and 7.02]

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#### Online handbook:

Chapter or Section Entry: Administration of adult education programs

Handbook Title: Adult Education Handbook for California

Editor(s): California Department of Education

Published: 2005

Date Retrieved: April 1, 2009†

URL: http://www.cde.ca.gov/sp/ae/ir/documents/aehandbook2005.pdf

## **APA Example:**

Administration of adult education programs. (2005). In adult education handbook for California.

Retrieved April 1, 2009, from http://www.cde.ca.gov/sp/ae/ir/documents/aehandbook2005.pdf

- † "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).
- ‡ "When a DOI is used, no further retrieval information is needed to identify or locate the content" (APA, 2010, p. 191).
- Note 1: If the information you obtained is from a database (accessed from the library) "include the same elements, in the same order, as you would for a reference to a fixed-media [such as print]" (APA, 2010, p. 187). The goal is to allow readers to locate the information in print form if they do not have access to the database.
- Note 2: "If no DOI has been assigned to the content, provide the home page URL of the journal or of the book or report publisher. If you are accessing the article from a private database, you may need to do a quick web search to locate this URL" (APA, 2010, p. 191).
- Note 3: "If no DOI is assigned to the content and you retrieved it online [from the World Wide Web]...use this format: Retrieved from http://www.xxxxxxxxx" (APA, 2010, p. 198).

[APA  $6^{th}$ : section 7.11] - Return to top -

## YouTube (Individual, ex.1):

Source\*: The Cobalt Agent

Title: Ronald Reagan's remarks on the Challenger Shuttle explosion

Date of published: September 14, 2007

Medium of publication: Video file

Date Viewed: April 1, 2009†

URL: http://www.youtube.com/watch?v=5JKIZ7j20EA

## **APA Example:**

The Cobalt Agent. (2007, September 14). Ronald Reagan's remarks on the Challenger shuttle explosion [Video file]. Retrieved April 7, 2009, from http://www.youtube.com/watch?v=5JKIZ7j20EA

‡In YouTube the source is "TheCobaltAgent." Separate each component of the name and follow APA guidelines for citing an entity.



<sup>\*</sup>Source: name of the author, compiler, director, editor, narrator, performer, or translator of the work.

[APA  $6^{th}$ : section 7.11] - Return to top -

### YouTube (Individual, ex.2):

Source\*: John David Ebert‡

Title: John David Ebert Lecture on James Hillman Part 1

Date of published: January 10, 2009

Medium of publication: Video file

Date Viewed: April 8, 2009†

URL: http://www.youtube.com/watch?v=gXOPas\_vQ\_Q

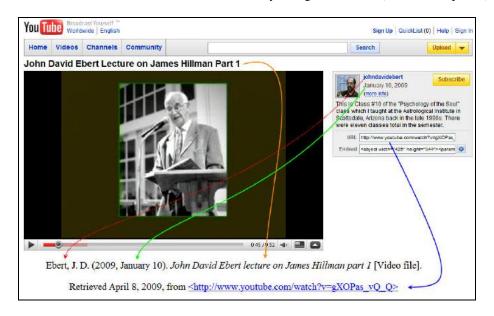
## **APA Example:**

Ebert, J. D. (2009, January 10). John David Ebert lecture on James Hillman part 1 [Video file].

Retrieved April 8, 2009, from http://www.youtube.com/watch?v=gXOPas\_vQ\_Q

\*Source: name of the author, compiler, director, editor, narrator, performer, or translator of the work.

‡In YouTube the source is "johndavidebert." Separate each component of the name and follow APA guidelines for citing a single or multiple authors.



[APA  $6^{th}$ : section 7.11] - Return to top -

## YouTube (organization):

Source\*: Southern Women's Show‡

Title: If you believe – Jim Brickman

Date of publication: April 22, 2008

Medium of publication: Video file

Date Viewed: April 8, 2009†

URL: http://www.youtube.com/watch?v=SFtsW\_4gh3U

## **APA Example:**

Southern Women's Show. (2008, April 22). *If you believe – Jim Brickman* [Video file]. Retrieved April 8, 2009, from http://www.youtube.com/watch?v=SFtsW\_4gh3U

\*Source: name of the author, compiler, director, editor, narrator, performer, or translator of the work.

‡In YouTube the source is "southernwomenshow." Separate each component of the name and follow APA guidelines for citing a cooperation or entity.



[APA  $6^{th}$ : section 7.11] - Return to top -

### YouTube (business name or corporate entity):

Source\*: California State University, Northridge‡

Title: Valley Performing Arts Center at California State University Northridge – "A

Dream Realized"

Date of publication: March 23, 2009

Medium of publication: Video file

Date Viewed: April 8, 2009†

URL: http://www.youtube.com/watch?v=7ZzcaKhi3Ko

## **APA Example:**

California State University, Northridge. (2009, March 23). *Valley performing arts center at California*state university Northridge – "A dream realized" [Video file]. Retrieved April 8, 2009, from http://www.youtube.com/watch?v=7ZzcaKhi3Ko

\*Source: name of the author, compiler, director, editor, narrator, performer, or translator of the work.

‡In YouTube the source is "California State University, Northridge." Separate each component of the name and follow APA guidelines for citing a cooperation or entity.



[APA 6<sup>th</sup>: section 7.11] - Return to top -

## Webpage (ex. 1):

Title: Mission, Values & Vision

Date created (if applicable): n.d.

Main title: Child Life Council

URL‡: http://www.childlife.org/

Date retrieved†: April 13, 2009

## **APA Example:**

Child Life Council. (n.d.). *Mission, values & vision*. Retrieved April 13, 2009, from http://www.childlife.org/

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

‡ "The...Web page is given rather than the full URL. In this case the full URL includes a long string of characters that would be burdensome to reproduce and that if transcribed incorrectly would affect the credibility of your work."



[APA  $6^{th}$ : section 7.11] - Return to top -

## Webpage (ex. 2):

Title: America's Career InfoNet

Date created (if applicable): 2009

Main title: Wages by Occupation and Local Area

URL‡: http://www.acinet.org/

Date retrieved†: April 20, 2009

## **APA Example:**

America's Career InfoNet. (2009). *Wages by occupation and local area*. Retrieved April 20, 2009, from http://www.acinet.org/

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

‡ "The...Web page is given rather than the full URL. In this case the full URL includes a long string of characters that would be burdensome to reproduce and that if transcribed incorrectly would affect the credibility of your work."



[APA  $6^{th}$ : section 7.11] - Return to top -

## Webpage (ex. 3):

Title of material: Labor Market Information - Community College Instructors

Date created (if applicable): 2009

Source title: California Employment Development Department

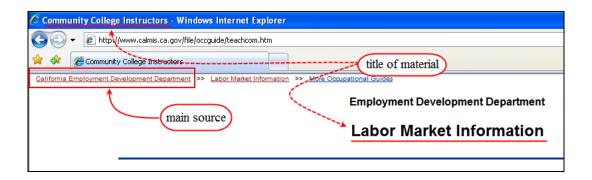
URL: http://www.calmis.ca.gov/file/occguide/teachcom.htm

Date retrieved†: April 20, 2009

### **APA Example:**

California Employment Development Department. (2009). *Labor market information - Community college instructors*. Retrieved April 20, 2009, from

http://www.calmis.ca.gov/file/occguide/teachcom.htm



[APA  $6^{th}$ : section 7.11] - Return to top.

## Webpage (ex. 4):

Title: 25-1066.00 – Psychology Teachers, Postsecondary

Date created (if applicable): 2005

Main title: O\*NET

URL: http://online.onetcenter.org/link/summary/25-1066.00

Date retrieved: April 20, 2009;

## **APA Example:**

O\*NET. (2005). 25-1066.00 – Psychology teachers, postsecondary. Retrieved April 20, 2009, from http://online.onetcenter.org/link/summary/25-1066.00



[APA 6<sup>th</sup>: section 7.11] - Return to top -

### Wiki:

Title: United Federation of Planets

Date created (if applicable): 2006

Main Wiki title: Star Trek Wiki

http://startrekwiki.wetpaint.com/page/United+Federation+of+Pl

anets

Date retrieved†: April 15, 2008

URL:

# **APA Example:**

United federation of planets. (2006). Retrieved April 15, 2008, from Star Trek Wiki:

http://startrekwiki.wetpaint.com/page/United+Federation+of+Planets

[APA 6<sup>th</sup>: section 7.02]

### One author:

Author: Carlos Mora

Date of Publication: 2007

Book Title: Latinos in the west: The student movement and academic labor in Los Angeles

Publication
Information: Lanham, Maryland: Rowman & Littlefield

## **APA Example:**

Mora, C. (2007). Latinos in the west: The student movement and academic labor in Los Angeles.

Lanham, MD: Rowman & Littlefield.

[APA 6<sup>th</sup>: section 6.12 & 7.02]

- Return to top\_-

### Two authors:

Author: Robert Bogdan and Sari Knopp Biklen

Date of Publication: 2007

Book Title: Qualitative research for education: An introduction to theory and methods

Publication Information: Boston, Massachusetts: Pearson/Allyn and Bacon

## **APA Example:**

Bogdan, R., & Biklen, S. K. (2007). *Qualitative research for education: An introduction to theory and methods*. Boston, MA: Pearson/Allyn and Bacon.

[APA 6<sup>th</sup>: section 6.12 & 7.02]

- Return to top -

#### Three to seven authors:

Author: Lisa Bunting, Thomas M. Fleming, Charlie Gibbons, Jan Marie Ozias and Carl

Anthony Stockton

Date of Publication: 2006

Book Title: Harcourt health and fitness

Publication Information: Orlando, Florida: Harcourt School Publishers

## **APA Example:**

Bunting, L., Fleming, T. M., Gibbons, C., Ozias, J. M., & Stockton, C. A. (2006). *Harcourt health and fitness*. Orlando, FL: Harcourt School Publishers.

[APA  $6^{th}$ : section 7.02]

#### More than seven authors:

Author†: Kathleen Sellers, Katherine Weeks, William R. Alsop, Stephen R. Clough,

Marilyn Hoyt, Barbara Pugh, Charles Sellers, Mark Salzman, and Joseph Robb†

Date of Publication: 2007

Book Title: Perchlorate: Environmental problems and solutions

Publication Information: Boca Raton, FL: CRC/Taylor & Francis

### **APA Example:**

Sellers, K., Weeks, K., Alsop, W. R., Clough, S. R., Hoyt, M., Pugh, B., . . . Robb, J. (2007).

Perchlorate: Environmental problems and solutions. Boca Raton, FL: CRC/Taylor & Francis.

† "When authors number eight or more, include the first six authors' names, then insert three ellipses points, and add the last author's name (see Chapter 7, Example 2)" (APA, 2010, p. 184).

[APA 6<sup>th</sup>: section 7.02]

### No author/s:

Author: n/a

Date of Publication: 2007

Book Title: PE4life: Developing and promoting quality physical education

Publication Information: Champaign, Illinois: Human Kinetics

## **APA Example:**

PE4life: Developing and promoting quality physical education. (2007). Champaign, IL: Human Kinetics.

## **Author/s and Editor/s**

[APA 6<sup>th</sup>: section 7.02]

### With author/s and editor/s:

Author/s: John Travers

Editor/s: Emanuel Rubin

Date of Publication: 2005

Book Title: Eighteen canzonets for two and three voices

Publication Information: Middleton, Wisconsin: A-R Editions

## **APA Example:**

Travers, J. (2005). *Eighteen canzonets for two and three voices*. E. Rubin (Ed.). Middleton, WI: A-R Editions.

[APA 6<sup>th</sup>: section 7.02]

### One editor:

Editor: Joyce Lishman

Date of Publication: 2007

Book Title: Hand

Handbook for practice learning in social work and social care:

Knowledge and theory

Publication Information: London, England: Jessica Kingsley Publishers

## **APA Example:**

Lishman, J. (Ed.). (2007). *Handbook for practice learning in social work and social care: Knowledge and theory*. London, England: Jessica Kingsley Publishers.

[APA 6<sup>th</sup>: section 7.02]

### Two editor/s:

**Editors:** Tony Townsend and Richard Bates

Date of Publication: 2007

Book Title: Handbook of teacher education: Globalization, standards and professionalism in

times of change

Publication Information: Dordrecht, Netherlands: Springer

## **APA Example:**

Townsend, T., & Bates, R. (Eds.). (2007). *Handbook of teacher education: Globalization, standards and professionalism in times of change*. Dordrecht, Netherlands: Springer.

[APA 6<sup>th</sup>: section 7.02]

#### Three to six editor/s:

Editors†: Frederick T. L. Leong, Angela Ebreo, Lisa Kinoshita, Arpana G. Inman,

Lawrence Hsin Yang and Michi Fu

Date of Publication: 2007

Book Title: Handbook of Asian American psychology

Publication Information: Thousand Oaks, California: Sage Publications

## **APA Example:**

Leong, F. T. L., Ebreo, A., Kinoshita, L., Inman, A. G., Hisn Yang, L., & Fu, M. (Eds.). (2007).

Handbook of Asian American psychology. Thousand Oaks, CA: Sage Publications.

† "When authors [editors] number eight or more, include the first six authors' names, then insert three ellipses points, and add the last author's name (see Chapter 7, Example 2)" (APA, 2010, p. 184).

[APA 6<sup>th</sup>: section 7.02]

## Article or chapter in an edited book:

Book Editor/s: Susan H. Frost

Chapter Author/s: Susan H. Frost and Theresa W. Gillespie

Date of Publication: 1998

Book Title: Using teams in higher education: Cultural foundations for productive change

Article or Chapter Title: Organizations, culture, and teams: Links toward genuine change

Publication Information: San Francisco, California: Jossey-Bass Publisher

## **APA Example:**

Frost, S. H., & Gillespie, T. W. (1998). Organizations, culture, and teams: Links toward genuine change.

In S. H. Frost (Ed.), *Using teams in higher education: Cultural foundations for productive change* (pp. 5-15). San Francisco, CA: Jossey-Bass Publisher.

[APA 6<sup>th</sup>: section 7.02]

### No editor/s:

Editor/s: n/a
Date of Publication: 2007

Book Title: PE4life: Developing and promoting quality physical education

Publication Information: Champaign, Illinois: Human Kinetics

# **APA Example:**

PE4life: Developing and promoting quality physical education. (2007). Champaign, IL: Human

Kinetics.

### **Government Publications**

[APA  $6^{th}$ : section 7.03]

#### **Print:**

U.S. Government Issuing Agency: Bureau of Labor Statistics

Cabinet Department: U.S. Department of Labor (DOL)

Publication Title: Occupational Outlook Handbook

Copyright Year: January 2008

Publication Information: U.S. Government Printing Office

Publication Location: Washington, DC

Report Title: Teachers – preschool, kindergarten, elementary, middle, and

secondary

## **APA** example:

U.S. Department of Labor, Bureau of Labor Statistics. (2008, January). Teachers – preschool,

kindergarten, elementary, middle, and secondary. Occupational Outlook Handbook (pp. 282-

287). Washington, DC: U.S. Government Printing Office.

#### In Text:

#### Entire source:

- (Bureau of Labor Statistics, 2006) **OR**;
- Bureau of Labor Statistics (2006)

### Specific quote:

- (Bureau of Labor Statistics, 2006, p. 201-202) **OR**;
- Bureau of Labor Statistics (2006, p. 201-202)

### **Government Publications**

[APA 6<sup>th</sup>: section 7.03]

#### **Online:**

Cabinet Department: U.S. Department of Labor
U.S. Government Agency: Bureau of Labor Statistics

Government Publication Title: Occupational Outlook Handbook

Last Modified Date: 2007, December 18

Title: Psychologists

Retrieved Date: February 12, 2008†

URL: http://www.bls.gov/oco/ocos056.htm

### **APA: Example**

U.S. Department of Labor, Bureau of Labor Statistics. (2007, December 18). Psychologist.

Occupational Outlook Handbook. Retrieved February 12, 2008, from

http://www.bls.gov/oco/ocos056.htm

### In Text:

#### Entire source:

- (U.S. Department of Labor, 2008-09) **OR**;
- U.S. Department of Labor (2008-09)

<sup>† &</sup>quot;Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

### **Government Publications**

[APA  $6^{th}$ : section 7.03]

#### Online:

Cabinet Department: U.S. Department of Education

U.S. Government Agency: National Center for Education Statistics

Government Publication Title: Digest of Education Statistics

Last Modified State: August 2006

Title: Total fall enrollment in degree-granting institutions, by level, sex, age,

and attendance status of student: 2005

Retrieved Date: March 26, 2008†

URL: http://nces.ed.gov/programs/digest/d07/tables/dt07\_182.asp

## **APA: Example**

U.S. Department of Education, National Center for Education Statistics. (2006, August). Total fall enrollment in degree-granting institutions, by level, sex, age, and attendance status of student: 2005. *Digest of Education Statistics*. Retrieved February 12, 2008, from <a href="http://www.bls.gov/oco/ocos056.htm">http://www.bls.gov/oco/ocos056.htm</a>

#### In Text:

#### Entire source:

- (Bureau of Labor Statistics, 2008-09) **OR**;
- Bureau of Labor Statistics (2008-09)

<sup>† &</sup>quot;Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

# Periodical [non-journal]

[APA 6<sup>th</sup>: section 7.01]

## Newspaper/s article

Forelle, C., & Craig, S. (2010, February 22). Debt deals haunt Europe: Investors re-examine complex financial maneuvers used to hide borrowings. *The Wall Street Journal*, pp. A1, A2.



## Periodical [non-journal]

[APA 6<sup>th</sup>: section 7.01]

## Magazine/s article

Saporito, B. (2010, February 15). Spotlight: Toyota's recall. Time, 175(6), 17.

Note: "Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186). Example: "if each issue...begins on page 1, give the issue number in parentheses" (APA, 2010, p. 198).





### **Article**

[APA  $6^{th}$ : section 6.28, 6.03, and 7.01]

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### Online periodical\*:

Author/s: Jean Mendoza and Debbie Reese

Date of Publication: 2001

Article Title: Examining multicultural picture books for the early childhood classroom:

Possibilities and pitfalls

Journal Title: Early Childhood Research & Practice (ECRP)

Volume†: 3

Issue and/or Number

(if paginated) ††: 2

Page/s: n/a

Retrieval Date‡: December 6, 2007

URL: http://ecrp.uiuc.edu/v3n2/mendoza.html

### **APA Example:**

Mendoza, J., & Reese, D. (2001). Examining multicultural picture books for early childhood classroom:

Possibilities and pitfalls. Early Childhood Research & Practice, 3(2). Retrieved December 6,

2007, from http://ecrp.uiuc.edu/v3n2/mendoza.html

<sup>\*</sup>Article found using a search engine, i.e. Google, AltaVista, etc., via the World Wide Web.

<sup>†</sup>In an Internet periodical, volume and issue numbers often are not relevant. [Note: volume and issue numbers are provided for this online journal.]

<sup>†† &</sup>quot;Include the journal issue number (if available) along with the volume number if the journal is paginated separately by issue" (APA, 2010, p. 186).

<sup>‡ &</sup>quot;Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

[APA  $6^{th}$ : section 7.01 & 7.03]

### **Communication & Mass Media Complete (example 1):**

Author/s: Tamara Afifi, Andrea Joseph, and Desire Aldeis

Date of Publication: 2008

Title of Paper: Why Can't We Just Talk About It?: An Observational Study of Parents' and

Adolescents' Conversations About Sex.

Paper Presented At (name of

conference): International Communication Association – 2008 Annual Meeting

Conference item format: Conference Paper

City: n/a

State (two-letter postal

abbreviation): n/a

Date Retrieved†: April 2, 2009

Database: Communication & Mass Media Complete

### **APA Example:**

Afifi, T., Joseph, A., & Aldeis, D. (2008). Why can't we just talk about it?: An observational study of parents' and adolescents' conversations about sex. Paper presented at the 2008 annual meeting of the International Communication Association. Retrieved April 2, 2009, from Communication & Mass Media Complete database.

[APA  $6^{th}$ : section 7.01 & 7.03]

### **Communication & Mass Media Complete (example 2):**

Author/s: Roger Aden, Paul Pearson & Leah Sell

Date when presented: 2007

Title of Paper: Townies: How College Students Define Social Space Through Socially

Constructed Representations of Others

Paper Presented At (name

of conference): International Communication Association – 2007 Annual Meeting

Conference item format: Conference Paper

City: n/a

State (two-letter postal

abbreviation): n/a

Date Retrieved†: April 2, 2009

Database: Communication & Mass Media Complete

## **APA Example:**

Aden, R., Pearson, P., & Sell, L. (2007). *Townies: How college students define social space through*socially constructed representations of others. Paper presented at the 2007 annual meeting of the

International Communication Association. Retrieved April 2, 2009, from Communication &

Mass Media Complete database.

[APA 6<sup>th</sup>: section 7.01 & 7.03]

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## **Communication & Mass Media Complete (example 3):**

Author/s: Blake Abbott

Date when presented: 2007

Title of Paper: From Extreme to Mainstream, or How to Win an Election Without Taking a Position

Paper Presented At

(name of conference): International Communication Association – 2007 Annual Meeting

Conference item

format: Conference Paper

City: n/a

State (two-letter postal

abbreviation): n/a

Date Retrieved†: April 2, 2009

Database: Communication & Mass Media Complete

### **APA Example:**

Abbott, B. (2007). From extreme to mainstream, or how to win an election without taking a position.

Paper presented at the 2007 annual meeting of the International Communication Association.

Retrieved April 2, 2009, from Communication & Mass Media Complete database.

† "Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

Source: Publication Manual of the American Psychological Association, 6<sup>th</sup> Edition Source: The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)

[APA 6<sup>th</sup>: section 7.01 & 7.03]

- Return to top -

# **Published proceedings:**

Author/s: Mark A. Schulman

Date when presented: Fall 2000

Title of Paper: Proceedings of the Fifty-Fifth Annual Conference of the American

Association for Public Opinion Research

Paper Presented At (name American Association for Public Opinion Research – 55th Annual

of conference): Conference
Conference item format: Proceedings

Journal Title: Public Opinion Quarterly\*

Volume: 64

Issue and/or Number

(if paginated): 3

Page/s: 365-369

Date Retrieved†: April 2, 2009

Database: Communication & Mass Media Complete

### **APA Example:**

Schulman, M. A. (2000, Fall). Proceedings of the fifty-fifth annual conference of the American

Association for Public Opinion Research. *Public Opinion Quarterly*, 64(3), 365-369. Retrieved

April 2, 2009, from Communication & Mass Media Complete database.

<sup>\* &</sup>quot;Treat regularly published proceedings as periodicals" (APA Manual, 2001, p. 259).

<sup>† &</sup>quot;Do not include retrieval dates unless the source material may change over time" (APA, 2010, p. 192).

### **Dissertation/Thesis**

[APA  $6^{th}$ : section 7.05]

## **Unpublished thesis:**

Author: Canchola, Susan L.

Date of Publication: 2007

Title: Socioeconomic status and inpatient drug and alcohol rehabilitation

Publication Status‡: Unpublished master's thesis

Publication Information: California State University Northridge

# **APA Example:**

Canchola, S. L. (2007). Socioeconomic status and inpatient drug and alcohol rehabilitation.

Unpublished master's thesis, California State University Northridge.

Note: When "the publisher is a university and the name of the state (or province) is included in the name of the university, do not repeat the name in the publisher location." Section 4.03

‡An "unpublished master's thesis" or "unpublished dissertation" can be bound by a book bindery company. This *does not* constitute the item as being published. An item that has been published by a publishing company (i.e. HarperCollins Publishers, Random House, McGraw-Hill) or by ProQuest Dissertations and Theses database.

### **Dissertation/Thesis**

[APA  $6^{th}$ : section 7.05]

## **Unpublished dissertation:**

Author: Dollins, Cynthia Anne

Date of Publication: 2001

Title: The connection between reading and writing for early readers

Publication Status:

Publication Information:

Publication Information:

Pepperdine University, California

## **APA Example:**

Dollins, C. A. (2001). *The connection between reading and writing for early readers*. Unpublished doctoral dissertation, Pepperdine University, California.

Note: "If the publisher is a university and the name of the state or province is included in the name of the university, do not repeat the name in the publisher location" (APA, 2010, p. 187).

‡ An "unpublished master's thesis" or "unpublished dissertation" can be bound by a book bindery company. This *does not* constitute the item as being published. An item that has been published by a publishing company (i.e. HarperCollins Publishers, Random House, McGraw-Hill) or by ProQuest Dissertations and Theses database.

#### **Dissertation/Thesis**

[APA  $6^{th}$ : section 7.05]

#### Published dissertation (online\*):

Author: Blaine, Parrish E.

Date of Publication: 2008

Title: Organizational structure and nonprofit minority HIV organizations: A qualitative

study of the effects funder-mandated organizational requirements on minority

community-based organizations (MCBOs)

Source‡:

DAI-B 68/11

Publication/ Order

Number: UMI No. 3289499

#### **APA Example:**

Blaine, P. E. (2008). Organizational structure and nonprofit minority HIV organizations: A qualitative study of the effects funder-mandated organizational requirements on minority community-based organizations (MCBOs). *Dissertation Abstracts International* – *B*, 68 (11). Retrieved December 11, 2008, from ProQuest Dissertation & Theses. (UMI No. 3289499)

Note: "If the publisher is a university and the name of the state or province is included in the name of the university, do not repeat the name in the publisher location" (APA, 2010, p. 187).

‡ An "unpublished master's thesis" or "unpublished dissertation" can be bound by a book bindery company. This *does not* constitute the item as being published. An item that has been published by a publishing company (i.e. HarperCollins Publishers, Random House, McGraw-Hill) or by ProQuest Dissertations and Theses database.

<sup>\*</sup>Obtained from Dissertations and Theses on ProQuest

#### **Personal Communications\***

[APA 6<sup>th</sup>: section 6.20]

#### **Communication Information:**

Communicator: Lee A. Iacocca

Exact data (if possible): April 9, 2008

# **APA Example (Lee A. lacocca) In Text:**

L. A. Iacocca (personal communication, April 9, 2009)

(L. A. Iacocca, personal communication, April 9, 2009)

## APA Example (Felipe de Jesús Calderón Hinojosa) In Text:

F. J. C. Hinojosa (personal communication, April 10, 2009)

-or-

(F. J. C. Hinojosa, personal communication, April 10, 2009)

<sup>\* &</sup>quot;Personal communications may be letters, memos, some electronic communications (e.g., e-mail or messages from nonarchived discussion groups or electronic bulletin boards), personal interviews, telephone conversations, and the like. Because they do not provide recoverable data, personal communications are not included in the reference list. Cite personal communications in text only. Give the initials as well as the surname of the communicator, and provide as exact a date as possible" (APA, 2010, p. 179).

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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#### **California Code:**

Name of Act: California Revenue and Taxation Code

Section Number: § 2275

Publisher: Legislative Counsel of California

URL: http://www.leginfo.ca.gov/calaw.html

### **Example:**

California Revenue and Taxation Code § 2275 Legislative Counsel of California. Retrieved on June 23,

2008, http://www.leginfo.ca.gov/calaw.html

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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### **California Supreme Court:**

Name v. Name: Marvin v. Marvin

Vol. number: 18

Report abbreviation: Cal. 3d

Page number: 660

Year: 1976

Court Name: California Supreme Court

Database: LexisNexis Academic

#### **Example:**

Marvin v. Marvin (1976) 18 Cal.3d 660.

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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#### **Congressional Hearing:**

Name of Congressional Chamber:

(House or Senate, if both use

U.S. Congress": U.S. Congress

Issuing committee: Committee on Energy and Commerce

Title: Issues Before the U.S.-China Joint Commission on Commerce and

Trade

Print no., CIS no.: 109-73

Date accessed: 6/23/2008

Database/URL: GPO Access

## **Example:**

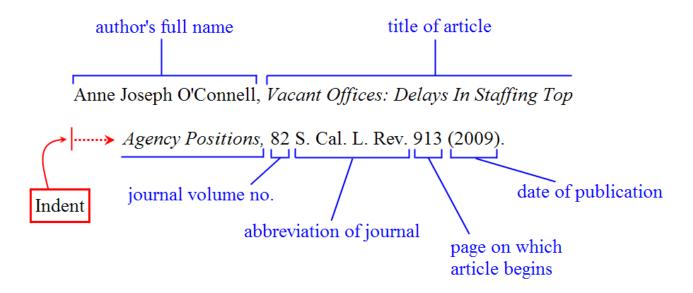
U.S. Congress. Committee on Energy and Commerce. Issues before the U.S.-China Joint Commission

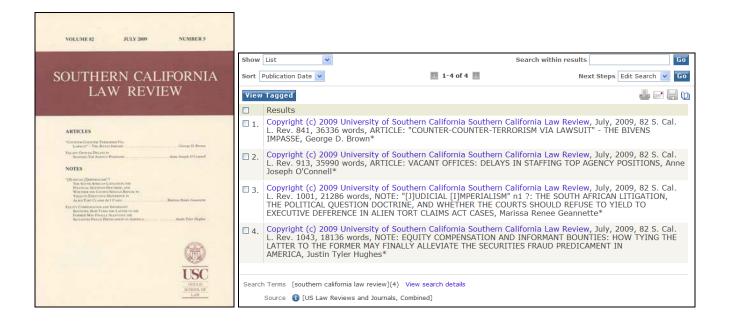
on Commerce and Trade. (109-73; June 9, 2005). Text from: GPO Access; Accessed 6/23/2008.

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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#### Law Review/Journal:





[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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#### **Decisions of Lower Federal Courts:**

Case Name: Lindsey v. SLT Los Angeles, LLC

Vol. number: 432

Name of Reporter F. 3d (Federal Reporter, Third Edition)

Page number: 954

United States Court of Appeals for the Ninth Circuit

Court Name: Unite Year of the decision: 2005

#### **Example:**

Lindsey v. SLT Los Angeles, LLC, 432 F. 3d 954, 2005 U.S. App. (9th Cir. Cal. 2005).

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)]

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#### **Federal Statute:**

Name of Act: American with Disabilities Act of 1990

Title No.: 42

Section Number 12101 U.S.C.

(if available):
Chapter
(if available):

126

Year: 1973

## **Example:**

American with Disabilities Act of 1990 § 126, 42 U.S.C. § 12111 (2000).

[The Bluebook: A Uniform System of Citation (18<sup>th</sup> ed., 2005)] - Return to top.

#### **U.S. Supreme Court Decision:**

Name v. Name: DaimlerChrysler Corporation v. Charlotte Cuno

Vol. number: 547

Reports: U.S. (United States; United States Supreme Court Reports)

Page number: 332 Year: 2006

## **Example:**

DaimlerChrysler Corporation v. Charlotte Cuno, 547 U.S. 332 (2006).

[APA  $6^{th}$ : section 6.11] - Return to top.

#### **Author's Name in Reference**

In order to assess the damage from war and looting of Iraq's National Archive, and National Library and Museum, UNESCO sent teams of librarians there in both May and June of 2003. A French librarian, Jean-Marie Arnoult, who was part of the second team, stated that protecting the buildings was clearly not a priority for the American-led forces (UNESCO, 2003). Responding to reports describing the cataclysmic devastation of Iraq's cultural heritage, the United Nations (UN) stepped forward to create a program that would implement a world wide strategy for Iraq's rehabilitation (Bouchenaki, 2004).

# **Explanation:**

• If information from a source is used, place both the author(s) surname and the year, separated by a comma, in parentheses.

#### Citation:

Bouchenaki, M. (2004). UNESCO's action to protect the Iraqi cultural heritage. Retrieved December 6, 2007, from www.international.icomos.org/risk/2004/foreword2004.pdf

[APA  $6^{th}$ : section 6.11] - Return to top.

#### **Author Name in Text**

...times of military engagement. This is precisely why Chris Hedges (2002) entitled his popular book War Is a Force That Gives Us Meaning. He wanted to make clear the powerful emotional bonds that can draw together groups at time of war.

-OR-

But how well does our educational system currently prepare Millennials to dissent productivity? According to Shiffrin (1999) it falls seriously short. Rather, an overwhelming...

## **Explanation:**

- If the author appears as part of the narrative within the sentence, cite only the year of publication in parentheses.
- An author may suggest a work by a particular individual, in this case Chris Hedges. Since the author is summarizing Hedges work, place the year in parenthesis of the work cited after the name of the author.

[APA 6<sup>th</sup>: section 6.03 and 6.16]

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#### **Two Authors**

...they are also becoming the world's first generation to grow up thinking of itself as global'

(Howe & Strauss, 2000, p. 16). The portrait drawn in recent study by the Pew Research Center (2007) is of a generation whose coming of age...

## **Explanation:**

- Identify the work by the same author's surnames in parenthesis, followed by the year.
- Note that only *page* is abbreviated and not *chapter*, *figure*, *table or equation*.

#### Citation:

Howe, C. & Strauss, W. (2000). *Millennials rising: The next great generation*. New York: Vintage Books.

[APA 6<sup>th</sup>: section 6.12 and 6.16]

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#### **Three or More Authors**

#### First Observed

...Reicher and his colleagues have identified three factors that are critical to coconstructing identities and realities (Reicher, Haslam, and Hopkins, 2005; also see van Knippenberg and Hogg, 2003). The first factor is the leader's...

#### Subsequent Citations

...the agency of followers then one fails to address the conditions under which tyrannical leadership thrives' (Reicher et al., 2005, p. 562).

## **Explanation:**

- Identify the work by the same author's surnames in parenthesis, followed by the year. If the work as three, four, or five authors cites all authors the first time.
- If the reference occurs in subsequent citations (after the first time referenced), include only the surname of the first author followed by *et al*.
- Note that only *page* is abbreviated and not *chapter*, *figure*, *table or equation*.

#### Citation:

Reicher, S., Haslam, A., & Hopkins, N. (2005). Social identity and the dynamics of leadership: Leaders and followers as collaborative agents in the transformation of social reality. *The Leadership Quarterly*, 16(4), 547-568.

[APA  $6^{th}$ : section 6.11] - Return to top.

#### **Multiple Authors**

...ever. According to Sigmund Freud and Ernest Becker, our deepest anxieties surround the unknown timing and circumstances of our inevitable death (Becker, 1973; Freud, 1936). Because these anxieties are so unsettling, even immobilizing...

# **Explanation:**

- If two or more works are cited within the same parentheses, alphabetically place the author's surnames in order with the year. Separate the citations with semicolons.
- If the writer uses two or more sources that express similar idea, the writer then can place all sources within a single parenthesis.

#### Citation:

Becker, E. (1973). The denial of death. New York: Basic Books.

Freud, S. (1936). *The problem of anxiety* (Henry Alden Bunker, Trans.). New York: Psychoanalytic Quarterly Press & W.W. Norton.

[APA  $6^{th}$ : section 6.16]

## **Multiple Authors (exception)**

...significant contributions. For example, the positive consequence of the Millennials' commitment to community (Howe and Strauss, 2000; also see Beale and Abdalla, 2003; Zemke *et al.*, 2000). They predict the nonprofit sector will be a beneficiary of the Millennials' attention as this generation takes the lead in shaping communities with a for-profit model of efficiency and productivity.

#### **Explanation:**

You may separate a major citation from other citation within parentheses by inserting a phrase, *see also*, before the first of the remaining citations. The alphabetical process is restarted for the remaining citations.

#### Citation:

Beale, S. & Abdalla A. (2003). *Millennial manifesto: An activist handbook by, for, and about the millennial generation*. Collierville: Millennial Politics.

Howe, C. & Strauss, W. (2000). *Millennials rising: The next great generation*. New York: Vintage Books.

Zemke, R., Raines, C., & Filipczak, B. (2000). *Generations at work: Managing the class of veterans, boomers, xers, and nexters in your workplace*. New York: AMACOM.

[APA  $6^{th}$ : section 6.11] - Return to top.

## **Corporate Authors**

In order to assess the damage from war and looting of Iraq's National Archive, and National Library and Museum, UNESCO sent teams of librarians there in both May and June of 2003. A French librarian, Jean-Marie Arnoult, who was part of the second team, stated that protecting the buildings was clearly not a priority for the American-led forces (UNESCO, 2003). Responding to reports describing the cataclysmic devastation of Iraq's cultural heritage, the United Nations (UN) stepped forward to create a program that would implement a world wide strategy for Iraq's rehabilitation (Bouchenaki, 2004).

#### **Explanation:**

- If information from a source is used, place both the name of the corporate author and the year, separated by a comma, in parentheses.
- UNESCO is an acronym for United Nations Educational, Scientific and Cultural Organization.
   The acronym is used in keeping the citation short and brief.

[APA 6<sup>th</sup>: section 6.15]

#### **No Identified Authors**

...center of analysis. An incipient move in this direction already is underway; however, such theory and analyses still are self-labeled as coming 'from the margins' (Holtzhausen and Voto, 2002; see also Journal of Public Relations Research, 2005, volume 1).

## **Explanation:**

- When a work has no identifying author, cite in text the first few words of the reference list entry (usually the title) and the year.
- Use double quotation marks around the title of an article, a chapter, or a web page.

[APA 6<sup>th</sup>: section 6.16]

### Work by the Same Author

...recent research finds that hierarchy and heterarchy are not only ubiquitous in most natural systems but that they are generally functional in higher mammalian groups (Ciulla, 2004, 2005).

## **Explanation:**

Arrange two or more works by the same authors (in the same order) by year of publication. Only cite the authors' surnames once. For each subsequent work, give only the date.

[APA  $6^{th}$ : section 6.16]

#### Same Author and Same Year

...personal gain?" Turning to Wally, the man replies, 'Don't put that in the minutes' (Adams, 2005a). The egregious misleading of shareholders and employees...

#### -OR-

...are allowed on the same flight. You are also allowed to run with scissors and put plastic bags over your heads' (Adams, 2005b). Not only are you employees of lower status expendable, but the sadistic HR director encourages them to...

#### -OR-

...back at the meeting table, the Pointy-Haired Boss says, 'Our CEO reminds you that smoking is cool' (Adams, 2005c). Here the corporate brutality is transparent and undisguised.

#### -OR-

...success of 'Dilbert,' then, is a reliable social barometer of mass discontent with organizational totalitarianism. Each resonates with the cynicism, the mistrust, the dread in many American (Adam, 2005a, 2005b, 2005c). Because it resonates so truly and pervasively...

#### **Explanation:**

- Works by the same author (or by the same two or more authors) with the same publication date are distinguished by the suffixes *a*, *b*, *c*, and so forth. Each suffix is place after each year. Also repeat each year.
- Suffixes are assigned in the reference list, where these kinds of references are ordered alphabetically by title.

[APA 6<sup>th</sup>: section 4]

#### **Common Abbreviations**

Compiler, compiled by	Comp.
Editor, edition, edited by	Ed.
Months	Jan., Feb., Mar., Apr., Sept., Oct.,
	Nov., and Dec.
No date of publication	n.d.
No publisher given	n.p. [Note: APA makes no
	suggestion for this situation – this
	is only our suggestion]
No place of publication	n.p.
Page numbering not available	n.page
Producer, produced by	Prod.
Part	Pt.
Quoted	Qtd.
Report, reported by	Rept.
Review, reviewed by, revision, revised by	Rev.
Reprint, reprinted by	Rpt.
Translator, translation, translated by	Trans.
University	U
University Press	UP
Volume	Vol.
Writer, written by	Writ.

[APA 6<sup>th</sup>: section 6.31]

## **Digital Object Identifier**

- A **digital object identifier** (abbreviated **DOI**) is a permanent identifier given to an electronic document.
- Similar to a URL, but in contrast to a URL, it is not dependent upon the electronic document's location.
- The International DOI Foundation (IDF) defines *DOI name* as "a *digital identifier* for any *object of intellectual property*" (doi.org); it explains that the DOI is used for "persistently identifying a piece of intellectual property on a digital network and associating it with related current data in a structured extensible way." (doi.org)
- A typical use of a DOI is to give a scholarly paper or article a unique identifying number that anyone can use to obtain information about the publication's location on a digital network.
- Accessing item using DOI: http://www.doi.org/

# **Example of DOI:**

Title:	Outer- and middle-ear contributions to presbycusis in the brown Norway rat.
Author(s):	Gratton, Michael Anne, Department of Otorhinolaryngology, Head and Neck Surgery, University of grattonm@mail.med.upenn.edu  Bateman, Kristin, Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, Joseph F., Department of Otorhinolaryngology, Head and Neck Surgery, University of Saunders, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, James C., Department of Otorhinolaryngology, Head and Neck Surgery, University of Penns Cannuscio, Neck Cannuscio, Neck Cannuscio, Neck Ca
Address:	Gratton, Michael Anne, 5 Ravdin-ORL, 3400 Spruce Street, Philadelphia, PA, US, 19104, grattonn
Source:	Audiology & Neurotology, Vol 13(1), Dec 2008. pp. 37-52.
Publisher:	Switzerland: Karger.
ISSN:	1420-3030 (Print) 1421-9700 (Electronic)
Digital Object Identifier:	<u>10.1159/000107551</u>
Language:	English
Keywords:	ear contributions; presbycusis; rats, auditory brainstem responses; hearing loss; thresholds
Abstract:	This paper examines the contribution of the outer and middle ears to the hearing loss associated were formed into two groups; young adults (2-3 months old) and aged animals (approximately 34 n

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### **Publication Frequency:**

- A journal publication frequency allows you to know how many times the issue is published within a timeframe. On a rare occasion, the subscription (or publication) may indicate that its frequency varies. There are seven main categories:
  - 1. Annual (once a year)
  - 2. Bi-monthly (every two months)
  - 3. Biannual (twice a year)
  - 4. Monthly (once a month)
  - 5. Quarterly (four times a year or three month intervals)
  - 6. Triannual (three times in one year, note: triennial is once every three years)
  - 7. Weekly (one a week)

[APA 6<sup>th</sup>: section 6.03 to 6.05]

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#### **Paraphrasing or Summary example:**

Postpositivism is rooted in the scientific method. It derives from positivism and developed in response to a variety of criticism leveled against positivism during the 20<sup>th</sup> century. Similar to positivism, postpositivism is primarily concerned with the search for causal relationships that enable us to predict and control our environments (Miller, 2000). Postpositivism departs from positivism in a variety of ways, however. Corman (2005) recently provided an excellent summary of these debates and of postpositivism, and delineated several basic principles of postpositivism that guide theory and research in organizational communication. While Corman may...

- (Miller, 2000): if the idea is from another work, you have to reference the author and year of publication in your in-text reference.
- Corman (2005): if you refer to the name of the author in your work for the first time, reference the year of publication in your in-text reference next to the authors name.

#### **Short Quotations:**

More specifically, *postpositivism* is largely recognized as the "dominant theoretical frame for studying organizations" (Mumby & May, 2005, p. 4). As seen in the remaining chapters of this book, the postpositivist perspective guides the bulk of workplace relationship research. I include *social constructionism* because it was the foundational theoretical perspective for the "interpretive turn" taken in organizational research (Mumby & May, 2005). The interpretive turn represented a watershed moment for organizational scholars (Deetz, 2001) in that the move from studying "communication in organizations" to studying "communication as constituting organizations" radically changed how we study communication and organizations (Allen, 2005).

If you are directly quoting from a source, include the author, year of publication, and the page number.

# Quote within a quote:

The type of job an employee has can impact the likelihood that they will develop a romantic workplace relationship. Specifically, the more autonomous one's job, the more likely one is to engage in workplace romance. *Job autonomy*, defined as "the ability to make decisions about one's own work and the freedom to move in the work environment and to make contacts with coworkers" (Pierce et al., 1996, p. 17), essentially enables employees...

A single quote mark within double quote mark.